

COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
October 12, 2020

CONSENT CALENDAR

3

Minutes of Previous Meetings

Status:	Action
Presented by:	Brent Calvin, Ed.D. Superintendent/President

Issue

Minutes of the COS Board of Trustees meetings are being presented for approval.

- September 14, 2020 – Regular Meeting

Recommended Action

Approval of the Board of Trustees minutes is recommended.

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT**

Monday, September 14, 2020

4:30 pm – Closed Session – Private Virtual Conference Room

5:00 pm – Regular Session – Virtual Board Room

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,
Brent Calvin, Superintendent/President

MEMBERS PRESENT: Lori Cardoza, Kenneth Nunes, Raymond Macareno, John Lehn,
Greg Sherman

COS STAFF PRESENT: Brent Calvin, Jennifer La Serna, Jessica Morrison, Ron Perez, John
Bratsch, Dali Ozturk

I. CALL TO ORDER

President Nunes called the meeting to order at 4:30 pm.

II. PUBLIC COMMENT

None.

III. RECESS TO CLOSED SESSION – PRIVATE VIRTUAL CONFERENCE ROOM

1. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)

- College of the Sequoias Adjunct Faculty Association (COSAFA)
Chief Negotiator: Brent Calvin
- College of the Sequoias Employees Association (CSEA), Chapter 408
Chief Negotiator: Brent Calvin
- College of the Sequoias Teachers Association (COSTA)

IV. RECONVENE TO OPEN SESSION

President Nunes reconvened the meeting into open session at 5:00 pm.

- Closed Session Reportable Actions: None.
- Pledge of Allegiance: President Nunes led the Pledge of Allegiance.
- Student Trustee Oath of Office: Superintendent Calvin administered the oath of office to Noorulain Ali, new Student Trustee.

V. PUBLIC COMMENT

- Public Comments Concerning Items On Agenda: James McDonnell, Theatre Arts Professor, reported that he serves as a member of the Budget Committee. McDonnell praised the Budget Committee and its co-chairs for being actively involved in thorough and meaningful discussions regarding the budget. He thanked Vice President Perez for listening and explaining details of the budget to the members. Lastly, McDonnell noted that participatory governance is alive and well on the Budget Committee.

- Public Comments Concerning Items **Not** on the Agenda: None.

VI. BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)

a. STUDENT TRUSTEE REPORT

Student Trustee Ali introduced herself as a third semester student majoring in sociology with an emphasis in pre-med. Her goal is to work in public health. Ms. Ali reported the following Student Senate activities:

- Elections were held and all positions are filled. Members have been appointed to District committees.
- Held a virtual Club Day and Welcome Day for students.
- September 28 – Student ID/Benefits sticker drive-thru on the Visalia campus.
- Planning to host an online Halloween event with storytelling, trivia, and costume contest.

b. BOARD MEMBER REPORTS

Trustee Macareno reported his appreciation for the following:

- “Face Masking” the Giant statue at the front of campus
- Call to Consciousness event
- Puente Art Series – “Seen and Unseen”

c. FOUNDATION REPORT

Mr. Foster reported the following:

- The Fresno State Visalia Campus Integrated Teacher Education Program Expansion – Mr. Foster thanked Trustees for their vision to provide added space and a more prominent location for the Fresno State Visalia Campus. The campus now offers an accelerated multi-subject teaching credential program to individuals with an AA degree. The COS Foundation provides financial incentives for COS students to transfer to the program hoping to grow the program. This fall, the program enrolled 49 students with 43 transferring from COS. COS transfer students receive a \$1,000 scholarship. The Foundation has awarded \$70,000 in scholarships to invest in the local training of teachers and gainful employment of COS graduates.

d. ACCREDITATION REPORT

Vice President La Serna reported that Dr. Deborah Nolan will participate in a site visit this fall which will be conducted virtually. Dr. La Serna shared the ACCJC’s first and second reads on policy revisions, and upcoming online events hosted by the ACCJC.

e. SUPERINTENDENT/PRESIDENT’S REPORT

Superintendent Calvin reported that the current 2018-2021 Strategic Plan will be replaced by a four-year plan to coincide with the current Master Plan through 2025. To begin preparations, the District is hosting an online Strategic Plan Summit on October 2 and everyone is encouraged to participate. Dr. Calvin invited Trustees to serve on a task force for the Strategic Plan, if they wish to do so.

The following new faculty introductions were made:

- Erik Arteaga, Microbiology

- Vineet Patel, Microbiology
- Quinn MacPherson, Physics

VII. REPORTS

- a. **ACADEMIC SENATE PRESIDENT'S REPORT/UPDATE**
Greg Turner reviewed the Academic Senate's year-end report.
- b. **COSTA PRESIDENT'S REPORT/UPDATE**
David Hurst explained that many students are experiencing stress with online classes. Hurst thanked administration for the support during this stressful time.
- c. **CSEA PRESIDENT'S REPORT/UPDATE**
Mr. Terry shared that Steve LaMar is affected by the evacuation orders for Three Rivers. Dr. Calvin reported that the District is reaching out to students in the area to offer support.
- d. **COSAFSA PRESIDENT'S REPORT/UPDATE**
No report.

VIII. INFORMATION

1. **LOW-ENROLLED JUSTIFICATION REPORT – FALL 2020**
Dr. La Serna reviewed the low-enrolled and cancelled classes report. She explained that adjunct faculty are usually bumped or moved when classes are cancelled, but Academic Services works hard to place them in another class. Dr. La Serna explained that there are many cancelled English 1 classes due to AB 705 and moving to remote learning. Dr. Calvin explained that there a lot of moving parts with transitioning to online, but enrollment is still good compared to the prior year.
2. **ANNUAL REPORT ON THE MASTER PLAN, COMMUNITY REPORT, STUDENT SUCCESS METRICS, AND ACCJC INSTITUTION-SET STANDARDS AND COVID-19 IMPACT SURVEYS**
Superintendent Calvin reviewed the following reports:
 - Annual Report on the Master Plan 2020
 - COVID-19 Impact Surveys
 - ACCJC Institution-set Standards
 - California Community Colleges Student Success Metrics
 - 2019-2020 COS Community Report

Dr. Calvin thanked Dr. Ozturk for putting all of the research and reports together. He also thanked Lauren Fishback and Vanessa Lamb for preparing the Community Report. Dr. Calvin shared that approximately 500-600 reports are distributed to contacts on the COS Foundation list, and up to 1,000 are distributed to local business and community partners.

IX. CONSENT CALENDAR

Trustee Sherman moved to approve the Consent Calendar items as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

3. MINUTES OF THE PREVIOUS MEETING:

- August 10, 2020 – Regular Meeting

4. PERSONNEL REPORT 03-2020-2021

5. PAYMENT OF BILLS

6. 2019-2020 WORKING BUDGET APPROVAL (July 1, 2019 to June 30, 2020)

7. UNIVERSITY PREPARATORY HIGH SCHOOL FACILITIES LEASE

It is recommended that the Board of Trustees approve the UPHS/TCOE lease for facilities on the COS Visalia campus through June 30, 2023.

8. ACCEPTANCE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

It is recommended that the Board of Trustees acknowledge receipt of the state provided donation of Personal Protective Equipment to be used for the purposes of saving lives and protecting public health and safety during the COVID-19 pandemic in accordance with the terms and conditions of the state.

9. MESA GRANT AGREEMENT WITH THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

The purpose of the grant is to expand academic and support services for economically and educationally disadvantaged students majoring in calculus-based fields who seek to transfer to four-year institutions. It is recommended that the Board of Trustees approve the attached Grant Agreement with the California Community Colleges Chancellor's Office.

X. ACTION

10. CURRICULUM: NEW, MODIFIED, DELETED

Vice President La Serna reviewed the curriculum report. She explained that several courses require the Distance Education Addendum.

Trustee Cardoza moved to approve the Curriculum: New, Modified, Deleted as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

11. ANNUAL APPROPRIATION LIMIT (Resolution No. 2020-13)

Vice President Perez explained that the appropriations limit for 2020-2021 is \$130,989,825. The District is well below the limit, as the amount of the appropriation that is subject to limit is \$70,383,146. Mr. Perez recommended that the Board of Trustees approve Resolution Number 2020-13.

Trustee Sherman moved to approve the Annual Appropriation Limit (Resolution No. 2020-13) as presented; Trustee Lehn seconded. Motion carried by the following roll call vote:

AYES: Cardoza, Lehn, Macareno, Nunes, Sherman
NOES:
ABSENT:

12. APPROVAL AND TRANSFER OF 2019-20 RECALCULATION AND ONE-TIME FUNDS (Resolution No. 2020-14)

Vice President Perez recommended that the Board of Trustees approve the proposed transfer up to \$2.985 million via Resolution 2020-14 to the COVID-19 Special Reserve at close of FY 2019-20. \$2.014 million from the FY 2019-20 Recalculation Apportionment report and \$971,000 in FY 2019-20 unspent funds.

Trustee Cardoza moved to approve the Transfer of 2019-20 Recalculation and One-Time Funds (Resolution No. 2020-14) as presented; Trustee Sherman seconded. Motion carried by the following roll call vote:

AYES: Cardoza, Lehn, Macareno, Nunes, Sherman
NOES:
ABSENT:

13. PUBLIC HEARING ON THE 2020-2021 DISTRICT BUDGET

Vice President Perez presented a PowerPoint detailing the 2020-2021 District Budget. Mr. Perez presented the following budget items:

- FY 2019-20 Recap
- COVID-19 District Special Reserve
- FY 2020-21 Budget Assumptions
 - State
 - District
 - Apportionment Cash Deferrals
- FY 2020-21 Final Adopted Budget
- Other Funds
- Fiscal Solvency Plan
 - Current Fiscal Year and 2 out fiscal years

President Nunes opened the public hearing at 7:13pm. Hearing no comments, President Nunes closed the hearing at 7:13pm.

Trustee Cardoza moved to approve 2020-2021 District Budget as presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

14. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND CSEA ON A NEW COLLECTIVE BARGAINING AGREEMENT (2020-2023)

Dean Bratsch presented the tentative agreement with CSEA. The agreement calls for an increase in the medical cap and no salary increases.

Trustee Sherman moved to approve the Tentative Agreement reached between the District and CSEA on a New Collective Bargaining Agreement (2020-2023) as

presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

15. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND COSAFA ON REOPENERS (2020-2021)

Dean Bratsch presented the tentative agreement with COSAFA. The salary schedule will not increase.

Trustee Cardoza moved to approve the Tentative Agreement reached between the District and COSAFA on Reopeners (2020-2021) as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

XI. ADJOURNMENT:

President Nunes adjourned open session at 7:18 pm.

Respectfully Submitted,

Date:

Raymond Macareno, Board Clerk